



TEXAS BOARD OF PROFESSIONAL LAND SURVEYING

12100 Park 35 Circle, Building A, Suite 156, MC-230, Austin TX 78753

www.tpls.texas.gov

Phone: (512) 239-5263 Fax: (512) 239-5253

FIRM CHANGE OF INFORMATION FORM

Change requests must be made in writing to the Board. Address changes are made at the request of the Registrant.

**A new return address on letterhead or on an envelope is not considered a request for a change of address.*

*** Notice by the surveyor is not considered the firm's notification of change.*

Firm Name: _____	Firm Number: _____
Address: _____	_____
Street	City County State Zip
Phone: _____	Firm E-mail: _____

Firm Address Change

(No fee required)

New Address: _____
Street City County State Zip

New Mailing Address: _____
Street City County State Zip

New Phone Number: _____ Email: _____

Surveyor Change

(No fee required)

Add Remove

Surveyor Name: _____ RPLS# _____

New Firm: _____

Add Remove

Surveyor Name: _____ RPLS# _____

New Firm: _____

Name Change

(No fee required)

New Firm Name: _____

Does this affect all Branches? **Yes No**
If **'YES'** which branches are affected? List branch number(s) and city: _____

New Firm Managing Owner(s) with e-mail address (please list position and full name):

Partner(s), Officer(s) or Director(s) of Firm (please list position and full name):

Name of Remitter: _____

Signature: _____ Date: _____