

**REVISED AGENDA**  
**TEXAS BOARD OF PROFESSIONAL LAND SURVEYING**  
**12100 Park 35 Circle, Bldg. E, Rm. 201**  
**Austin, Texas**  
**November 30, 2018, 9:00 a.m.**

**THIS MEETING IS BEING LIVE-STREAMED. VISIT [HTTP://WWW.TXLS.TEXAS.GOV](http://www.txls.texas.gov) TO ACCESS LINK.**

THE BOARD WILL CONSIDER AND ACT UPON THE FOLLOWING MATTERS.

*The Board may go into Executive Session on any of the following agenda items if authorized by Tex. Gov't Code, Chapter 551. Also, in accordance with the Tex. Penal Code, §46.035(c) handguns, whether concealed or openly carried, may not be taken into the meeting room during the open meeting.*

1. Call to Order, Establish Quorum, Introductions, and Comments from the Public
2. Introduction of new appointees: RPLS members Jay Canine and Coleen Johnson, and Public member Mike McCloskey
3. Approval of the May 25, 2018 and August 24, 2018 Minutes
4. Director's Report
  - a. Discussion of SORM Risk Management Program Review results
  - b. Discussion of Sunset Commission's staff recommendation and consideration of immediate corrections
  - c. Draft policy on identification of complaints
  - d. Complaint regarding exam day procedures and ability to pay for exam same day (Zach Petrus)
  - e. Clarification of Rule 661.57(2) concerning "surveyor of record" and the location of same in relation to an office and branch office, and also its application to firms that do not have physical offices
  - f. Identifying business entities with DBA on Board's licensing system
  - g. Intent to initiate rule review of Board rules in 22 TAC Chapters 661 through 665
5. Complaints
  - a. Closed or Dismissed Complaints
    - i. 15-10
    - ii. 15-36
    - iii. 16-12
    - iv. 16-35
    - v. 16-46
    - vi. 16-51
    - vii. 17-03
    - viii. 17-09
    - ix. 17-32
    - x. 18-51
    - xi. 18-63
    - xii. 18-64
    - xiii. 18-65
    - xiv. 18-66
    - xv. 19-06
  - b. Informal Settlement Conferences
    - i. 14-34
    - ii. 16-52

- iii. 18-39
  - c. Request to Deem Frivolous
    - i. 12-59
    - ii. 17-26
    - iii. 17-42
    - iv. 18-38
    - v. 18-63
  - d. Request for Reinvestigation
    - i. 16-41
- 6. Committee Reports
  - a. Executive Committee – Jon Hodde, Chair
    - i. Appointment of Rules Committee chair
    - ii. Appointment of Continuing Education chair
    - iii. Recognition of out-going board members Mary Chruszczak, Jerry Garcia and Paul Kwan
  - b. RPLS/SIT Examination Committee – Jon Hodde, Chair
    - i. Report on SITs
    - ii. Results of RPLS exam
    - iii. Confirmation of RPLS license
  - c. LSLS Exam Committee - Bill Merten, Chair
    - i. Results of LSLS exam
  - d. Continuing Education Committee
    - i. Approval of Courses received by the Board through November 20, 2018
- 7. Other Business
  - a. Rules concerning monumentation of new easements – David Scott
  - b. Report from task force concerning complaint process, including investigations – Bill Merten
  - c. Roles and responsibilities of agency investigators – Bill Merten
  - d. Use of volunteers to handle backlog of complaints
- 8. Future Agenda Items
- 9. Select next meeting date
- 10. Comments from the Public
- 11. Adjourn

To request ADA accommodations, contact Tony Estrada at 512-239-5263 at least 5 business days prior to the meeting.